

For PowerPoint Presentations

All PowerPoint presentations will be loaded in advance of the beginning of each session. No presentations will be loaded while the session is in progress or between presentations. If you cannot follow these guidelines, you should plan to present without visual tools.

- 1) Each session room will be equipped with a laptop computer configured with Windows 2003, Microsoft PowerPoint 2003; an LCD projector; and with standard audio equipment. The use of personal laptop computers for presentations in the session rooms **will not be permitted**.
- 2) Presenters who wish to submit their presentations in advance of the meeting may do so electronically by logging into the abstract submission application at: <http://beta.fass-abstracts.org/siteadmin/managemeet.asp?meetingcode=115>. This is the same application used to submit the meeting abstracts. Select the "Login and Manage Abstracts" Link and be sure to use the same account login information that was created at the time of submission. If you do not recall this information, use the "forgot password" link on the login page. Once you are logged in, click the "add/manage papers" link for your abstract in the table to go to the upload page.

For additional tips and information on uploading your presentation, visit: <http://www.poultryscience.org/psa06/>.

3) Presenters must deliver their presentation files on CD-ROM, data stick, 3.5" diskette, or Zip disk (100 or 250 Meg) to the A -V Technician in the **PRE-LOADING ROOM located in ETLC E1-008 - not the session room** -- according to the schedule provided below. All media must be labeled with the following information:

- a) Presenting author's name
- b) Date of Presentation
- c) Session Name
- d) Session Room
- e) Time of Presentation and Presentation Number (from program)

4) Properly labeled media must be brought to the **PRE-LOADING ROOM, ETLC E1-008**, according to the following schedule:

Sunday Symposia presentations - media must be delivered by 4:00 PM Saturday.

Monday - Wednesday AM presentations scheduled prior to noon – media must be delivered by 4:00 PM the prior day.

Monday - Wednesday PM presentations scheduled after noon- media must be delivered by 10:00 AM of that day.