

INSTRUCTIONS FOR SUBMISSION OF ABSTRACTS

INTERNATIONAL POULTRY SCIENTIFIC FORUM
Georgia World Congress Center, Atlanta, Georgia
January 25-26, 2010

*Sponsored by: Southern Poultry Science Society, Southern Conference on Avian Diseases
and U.S. Poultry & Egg Association*

DUE DATE: Must be submitted by midnight CST, Wednesday, October 14, 2009

GENERAL INFORMATION: Members are encouraged to submit research, teaching and extension papers. Oral papers or posters should consist of original, completed work that has not been accepted for publication in a journal. Members are encouraged to present research reports in poster sessions to expand the presentation of material, to facilitate discussion of research results among members, and to diversify the meeting format. **The International Poultry Scientific Forum program will be posted on U.S. Poultry & Egg Association's web site (www.ipe10.org). Hard copies will be available at the meeting.**

Authors should be aware of patent considerations before submitting abstracts for publication.

ABSTRACT SUBMISSION GUIDELINES: Electronic submission of abstracts at no cost to the membership is the only method of submission. Abstracts must be **submitted via the web site <http://www.poultryscience.org/spss2010> by midnight CST, Wednesday, October 7, 2009.** Abstracts not meeting this deadline will not be accepted.

ABSTRACT REQUIREMENTS: The author submitting the abstract is responsible for its content and quality of preparation. All abstracts should contain 1) a statement of the purpose of the experiment; 2) a description of the experimental design; 3) objective information pertaining to results; 4) an informative conclusion; and 5) five key words for indexing. An abstract that merely states that the results or models will be presented or discussed will be considered non-informative and subject to rejection. Each abstract will be reviewed and approved by the program chairman. Rejection will result if abstract requirements are not met. Abstracts will not be edited by the program chairman. If withdrawal of an abstract becomes necessary, notify SPSS Executive Secretary, Bob Buresh via e-mail at execsec@southernpoultrysciencesociety.org immediately.

AUTHOR NOTIFICATION: Authors will be notified by email following acceptance/rejection of their submitted abstracts. Once the program is finalized with days, times, and locations, it will be on U.S. Poultry & Egg Association's web site www.ipe10.org (click on "Attendees", then select "Scientific Forum") and on the SPSS web site www.southernpoultrysciencesociety.org. Hard copies will be available at the meeting.

PRESENTATIONS: The Program Chairman will consider the author's preference, as well as scheduling constraints, in assigning abstracts by presentation method and section. Authors **MUST** indicate their section preference, whether the presentation is oral or poster, and whether the presentation should be considered for the Student Certificate of Excellence. It should also be indicated if this student is an Undergraduate. If submitting more than one paper, please identify the priority of presentation, should time limits or reassignment of sections become necessary. Every attempt will be made to avoid simultaneous presentations, students presenting at the same time as their advisor or back-to-back presentations unless they are in the same session.

Oral Presentations should be 12 minutes, followed by 3 minutes of discussion. Computers and LCD projectors will be available. Projected material should be prepared with large letters for easy reading. **Presenters must bring their presentation on a CD or memory stick. Zip drives will not be available.**

Poster Presentations. The boards will be **4' high and 8' wide**. Presenters must furnish their own tacks or stick pins (no Velcro). Each poster should have a heading, (title, authors, institution, etc) using 1" high lettering. The featured material should be legible at 3' from the poster. Recommended lettering height is at least 3/8" high. The abstract should be part of the poster presentation. A small portrait of the presenting author as part of the poster will greatly assist viewers in locating or identifying the author during the meeting. Posters must be in place by noon on Monday, January 25. Presenting authors are asked to be present by their poster during the poster reception, 3:00 - 5:00 p.m. on Monday. Students participating in the Student Award of Excellence Competition are **REQUIRED** to be present by their poster during the poster reception. Posters must be removed by the author by noon on Tuesday, January 26.

Student Award Presentations. Students are invited to participate in the Student Award of Excellence Competition. Please provide the name of your advisor if you wish to be considered in the competition. This information is necessary to prevent scheduling conflicts between students and their advisors. Oral and poster presentations will be judged separately. Oral presentations will be judged by section. Again, students participating in the Student Award of Excellence Competition for posters are **REQUIRED** to be present by their poster during the poster reception. **Only one presentation may be submitted for competition per student in any one year, regardless of section placement, or whether it is an oral or poster presentation. If more than one presentation is submitted, please indicate which presentation is to be considered in the competition. Presentations made by Undergraduate students may be judged separately and should be indicated on the abstract submission form.**

Abstracts should be submitted electronically via the internet at <http://www.poultryscience.org/spss2010>. Instructions for submitting the abstract are available on the web site. After the deadline, it will not be possible to submit abstracts using this form. A **tracking number and password** will be assigned to you when registering the abstract. It is **very important** that you keep a record of this information. You may revise submitted abstracts any time before the deadline, but may only access your abstract using the password and tracking code. Poultry Science Headquarters **will not** have access to your tracking number and password if you lose them. **Do not submit the same abstract more than once.**

Space limitations allow a maximum of 2,300 keystrokes (including characters, spaces, and punctuation). Begin count at the title and end count with the last key word or end of a table if one is included. Abstracts that are too long will be rejected automatically by the system. Keystrokes should be counted before you add any special coding. The coding is not counted in the total keystrokes.

Titles should not be bold, only capitalize the first word in the title and proper nouns. Example: Calcium requirements of White Leghorn chickens after molting.

If you must use boldface, italic or sub/superscript type anywhere in the abstract, consult the Text Attributes Coding information below. This special coding is not counted in the 2,300 allowed keystrokes. Special characters such as Greek letters and math symbols are available on the electronic submission form itself.

Section Preferences:

Be sure to mark 1st and 2nd Preferences on the Submission Form.

Section Preferences:

- Environment/Management
- Nutrition
- Pathology
- Physiology
- Processing/Products
- SCAD (Avian Diseases)

Text Attributes Coding Information

When special characters or fonts, such as Greek characters, superscripts, or subscripts are needed, indicate these by the following TeX coding:

To make a character superscript, type $\wedge\{3\}$ (superscript 3 in this example)

To make a character subscript, type $_ \{2\}$ (subscript 2 in this example)

To insert a hat over a character, type $h\{a\}h$ (â in this example)

To make a character bold, format it like this; $\langle b \rangle$ word $\langle /b \rangle$ the result will be **word**.

To italicize a character, format it like this; $\langle i \rangle$ word $\langle /i \rangle$ the result will be *word*.

To underline a character, format it like this; $\langle u \rangle$ word $\langle /u \rangle$ the result will be word.

Do not insert any extra spaces between the coding string and the adjacent characters in a word or expression. Do not use your word processor's attribute functions to create bold, italics, or super-/subscripts. You must use the coding given above. Special math and Greek characters are available from the grid on the submission form itself; just click on the character you wish to insert. If your abstract includes a table, you must also include coding for text attributes in the table. This includes the superscripting and subscripting of numbers and letters in the table and the footnotes.

Please Note: Characters you choose from the boxes always appear at the end of the text already present in the abstract text area. If you have pasted your abstract into the text area from another word processor file, any special character you choose will appear at the end of your abstract. Simply highlight the code for this character then cut and paste it into the correct location in the abstract text.

After reading these instructions, if you have any questions regarding submission, contact Debi Seymour, PSA Headquarters office (debis@assoqh.org).